



**DELBERT HOSEMAN**  
*Secretary of State*

***PRE-REGISTRATION FORM***

**Municipal Election Officials Mandatory Certification Training, 2017 Municipal Elections**

***PLEASE PRINT***

**Please pre-register for the session you wish to attend as space is limited; pre-registration is mandatory (submit one form for each person attending).**

Pursuant to Mississippi Statute, all members of the Municipal Election Commission and Chairs or their designees of both Municipal Party Executive Committees are required to attend certification training. The Secretary of State's Office encourages the Municipal Clerk to attend training as well.

**NAME:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **SECONDARY PHONE:** \_\_\_\_\_

**COUNTY:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**CHECK ONE OF THE FOLLOWING THAT DESCRIBES YOUR POSITION/TITLE:**

\_\_\_\_\_ **CITY CLERK**

\_\_\_\_\_ **MUNICIPAL ELECTION COMMISSIONER**

\_\_\_\_\_ **DEMOCRATIC PARTY MUNICIPAL EXECUTIVE COMMITTEE MEMBER**

\_\_\_\_\_ **REPUBLICAN PARTY MUNICIPAL EXECUTIVE COMMITTEE MEMBER**

**One Municipal Election Commissioner and one member from each Municipal Party Executive Committee from each municipality which utilizes the TSX Voting machine may attend the afternoon TSX Voting Device training session. The session will be held at the same location from 3-5 p.m.**

**Please indicate whether you will be the representative attending this session.**

\_\_\_\_\_ **Yes**      \_\_\_\_\_ **No**

**ON THE FOLLOWING PAGE, PLEASE CHECK THE BLANK BY THE TRAINING SESSION YOU PLAN TO ATTEND:**

- \_\_\_\_\_ **JANUARY 5, 2017: 9 a.m. – 5 p.m. (Registration must be received by Dec. 29)**  
Lincoln Civic Center - 1996 Industrial Park Rd NE, Brookhaven
- \_\_\_\_\_ **JANUARY 10, 2017: 9 a.m. – 5 p.m. (Registration must be received by Jan. 3)**  
Leflore County Civic Center - 200 MS-7, Greenwood
- \_\_\_\_\_ **JANUARY 31, 2017: 9 a.m. – 5 p.m. (Registration must be received by Jan. 24)**  
Clyde Muse Center - 515 Country Pl Pkwy, Pearl
- \_\_\_\_\_ **FEBRUARY 2, 2017: 9 a.m. – 5 p.m. (Registration must be received by Jan. 26)**  
Itawamba Community College, Belden Center, 3200 Adams Farm Road, Belden
- \_\_\_\_\_ **FEBRUARY 9, 2017: 9 a.m. – 5 p.m. (Registration must be received by Feb. 2)**  
Gulf Hills Hotel & Conference Center - 13701 Paso Rd, Ocean Springs
- \_\_\_\_\_ **FEBRUARY 14, 2017: 9 a.m. – 5 p.m. (Registration must be received by Feb. 7)**  
Oxford Conference Center – 102 Ed Perry Boulevard, Oxford
- \_\_\_\_\_ **FEBRUARY 16, 2017: 9 a.m. – 5 p.m. (Registration must be received by Feb. 9)**  
Lake Terrace Convention Center - 1 Convention Center Plaza, Hattiesburg
- \_\_\_\_\_ **FEBRUARY 22, 2017: 9 a.m. – 5 p.m. (Registration must be received by Feb. 15)**  
Kahlmus Auditorium at MSU Meridian – 1000 Highway 19 North, Meridian

**PLEASE NOTE:**

- **If you are unable to attend the training session in its entirety, you will not receive certification or may be asked to attend a subsequent make-up session to fulfill statutory obligation.**
- **All formal certificates will be mailed to your city clerk's office on completion of training.**
- **Lunch will not be provided by MSOS.**
- **Materials are only available on the MSOS website, and it is the responsibility of each attendee to print a copy and take it to training.**

**Please fax, mail, or email your pre-registration form to the attention of:**

**Mary Beth Samsel**  
**MS Secretary of State's Office**  
**401 Mississippi Street**  
**Jackson, MS 39205**  
**[Mary.Samsel@sos.ms.gov](mailto:Mary.Samsel@sos.ms.gov)**  
**Phone: (601) 359-6687**  
**Fax: (601) 576-2545**

**Important: Pre-registration forms are due no later than the indicated deadline for registration (designated next to each session above). Please remember space is limited, so pre-registration is mandatory; be advised that sessions fill up quickly.**